

**CITY OF WINDER**  
PLANNING DEPARTMENT  
PO BOX 566  
WINDER, GA 30680  
(770) 867-3510

APPLICATION FOR REZONING/ANNEXATION  
COST: \$200.00

<b>APPLICANT INFORMATION</b>	<b>OWNER INFORMATION</b>
Name _____	Name _____
Address _____	Address _____
City _____	City _____
State _____ Zip _____	State _____ Zip _____
Phone _____	Phone _____
Contact Person _____	Contact Person _____
Phone _____	Phone _____

**APPLICANT IS THE:**

\_\_\_\_\_ Owner's Agent      \_\_\_\_\_ Property Owner      \_\_\_\_\_ Contract Purchaser  
Address of the Property \_\_\_\_\_

**NOTE:** Attach a Plat which at a minimum, must contain:

1. Dimensions and Acreage.
2. A preliminary site plan/sketch is required for all non-residential uses and for proposed residential uses other than one single-family residence. Seal of the professional preparing the plat must be affixed to the plat.
3. Attach a list of names and addresses of adjacent property owners, including ones across the street.

Subdivision or Project Name \_\_\_\_\_ Number of Lots \_\_\_\_\_  
Current Zoning Classification \_\_\_\_\_ Proposed Zoning Classification \_\_\_\_\_  
Proposed Use of Property if Rezoning / Annexation is Approved:  
\_\_\_\_\_  
\_\_\_\_\_

Acreage \_\_\_\_\_

The property is (check one) \_\_\_\_\_ to be annexed into the City Limits.  
\_\_\_\_\_ currently in the City Limits.

The following question is required to be answered by GA Law 36-67A-3:

Have you within the preceding two years of the date of this application made campaign contributions aggregating \$250.00 or more to a local government official(s) who will consider this application?     Yes     No

If your answer is yes, then you are required to file a Disclosure Report concerning your contributions. The City Clerk can provide you with the necessary information.

I hereby request that the property described above be rezoned from \_\_\_\_\_ to \_\_\_\_\_.  
I hereby certify that all information given is true and correct to the best of my knowledge and I have attached the required fee of \$200.00 to cover the cost of advertising.

Date \_\_\_\_\_  
\_\_\_\_\_ Property Owner or Owner's Agent\*

\_\_\_\_\_  
Witness

\*Owner's agent must have a letter of authorization from the property owner to make application or represent the owner.

**PLEASE COMPLETE AN ANALYSIS OF THE PROPERTY TO BE ZONE/REZONED/ANNEXED BY ANSWERING THE FOLLOWING QUESTIONS. PLEASE PROVIDE AS MUCH DETAIL AS POSSIBLE.**

**1). Will the zoning proposal permit a use that is compatible/suitable with adjacent and nearby properties?**

**2). Will the zoning proposal adversely affect the use of adjacent or nearby properties?**

**3). Does the property to be zoned have a reasonable economic use as it is now zoned?**

**4). Will the zoning proposal result in a use that will cause an excessive burden on existing streets, transportation facilities, utilities or schools?**

**5). Are there other existing or changing conditions affecting the use and development of the property that give supporting grounds for either approval or disapproval of this application?**

**CITY OF WINDER**  
**CHECKLIST FOR REZONING / ANNEXATION APPLICATION**

Please use this checklist to assist you with the necessary requirements for submitting the rezoning/annexation application:

\_\_\_\_ 1. All applications must be received in a timely manner to allow sufficient time for the required 15-day advertising period. Fax copies or other reproductions of applications will not be accepted.

\_\_\_\_ 2. Sign and complete all application documents.

\_\_\_\_ 3. Attach a legal description of the property.

\_\_\_\_ 4. The plat / survey of the property must show that the proposed annexation is contiguous to the current City of Winder city limits. No "islands" of unincorporated property can be created by the proposed annexation.

**NOTES:**

- Dependent upon your *specific use and location*, it is advised that you consult the appropriate City of Winder Ordinances for additional requirements.
- Prior to initiating any formal annexation activities, the City of Winder will notify the Barrow County Planning Department in writing, providing the county with all necessary information for their review. Within 30 working days following receipt of the above information, the County will notify the City of its response. The City will at that time notify the applicant when the City Planning Board and City Council hearing dates will be.

I, the undersigned, am authorized to make this application and I am aware that an application or re-application for the same land or portion thereof cannot be submitted for consideration by the City more than once in a six month period.

Applicant's Signature	Date	Owner's Signature	Date
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Witness Signature	Date	Witness Signature	Date
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**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**

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**FOR CITY OF WINDER USE ONLY**

DATE RECEIVED \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

FEE \_\_\_\_\_ RECEIPT # \_\_\_\_\_

HEARING DATE \_\_\_\_\_  
**(APPLICANT'S WILL HAVE TO BE NOTIFIED OF HEARING DATES FOR ANNEXATIONS DUE TO ANNEXATION PROCEDURES, SEE NOTES ON PAGE 3 OF 3)**

DATE 1<sup>ST</sup> ADVERTISED \_\_\_\_\_ DATE SIGN ERECTED \_\_\_\_\_

DATE APPROVED / REJECTED BY PLANNING BOARD \_\_\_\_\_

DATE APPROVED / REJECTED BY CITY COUNCIL \_\_\_\_\_