

**CITY OF WINDER**  
**PLANNING DEPARTMENT**  
**PO BOX 566**  
**WINDER, GA 30680**  
**(770) 867-3106**

**APPLICATION FOR VARIANCE FROM THE ZONING RESOLUTION**  
**COST: \$100.00**

Please complete this application and submit with all necessary attachments as stated below (type or print using black ink).

**APPLICANT INFORMATION**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone \_\_\_\_\_

**OWNER INFORMATION**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone \_\_\_\_\_

**APPLICANT IS THE:**

\_\_\_\_\_ **Owner's Agent**      \_\_\_\_\_ **Property Owner**      \_\_\_\_\_ **Contract Purchaser**

Address of Property \_\_\_\_\_

Building Permit Number (if construction has begun) \_\_\_\_\_

Subdivision or Project Name \_\_\_\_\_ Lot/Block \_\_\_\_\_

Zoning Classification \_\_\_\_\_

**Please attach a plat unless located in a recorded subdivision.**

**Variance Requested:**

---

---

---

**Please attach a letter of intent explaining what land use is proposed and include your justification for the Variance request. Upon appeal in specific cases the requested Variance from the terms of this ordinance cannot be contrary to the public interest. Such Variance may be granted in such individual case of practical difficulty or unnecessary hardship upon a finding by the Board of Appeals that: there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography, the applications of the ordinance to this particular piece of property would create an unnecessary hardship and relief, if granted, would not cause a substantial detriment to the public good or impair the purpose of this ordinance. Provided, however, that no Variance shall be granted for use of land or building or structure that is prohibited by this ordinance.**

**\*\*A Variance cannot be processed unless all necessary information is submitted with the application.**

**\*\*A Variance from a condition of zoning cannot be accepted.**

**APPLICANT CERTIFICATION**

**I, the undersigned, do hereby certify that I am the applicant making application and all information contained herein is believed to be true and accurate.**

\_\_\_\_\_  
**Signature of Applicant / Date**

\_\_\_\_\_  
**Typed or Printed Name and Title**

\_\_\_\_\_  
**Signature of Witness / Date**

.....  
**OWNER CERTIFICATION**

**I, the undersigned, do hereby certify that I am the property owner or property owner's authorized agent making application and all information contained herein is believed to be true and accurate.**

\_\_\_\_\_  
**Signature of Property Owner / Date**

\_\_\_\_\_  
**Typed or Printed Name and Title**

\_\_\_\_\_  
**Signature of Witness / Date**

.....  
**FOR CITY OF WINDER USE ONLY**

Date Received \_\_\_\_\_ Received by \_\_\_\_\_

Fee \_\_\_\_\_ Receipt # \_\_\_\_\_

\_\_\_\_\_ Approved \_\_\_\_\_ Disapproved By \_\_\_\_\_ Date \_\_\_\_\_

Justification: \_\_\_\_\_