



## HOME OCCUPATION APPLICATION

**ALLOWABLE HOME OCCUPATIONS:** The following uses are examples of allowable home occupations:

1. In-home childcare, but not more than six children at a time, including the caregiver's own preschool-aged children
2. tutoring of all types, but limited to four pupils at one time
3. arts and crafts
4. small appliance repair
5. contractor office (i.e. painting, cleaning, yard maintenance, building) but not including outside storage of equipment, materials or vehicles
6. attorneys
7. accountants
8. real estate agents
9. insurance agents
10. counselors, psychological therapists, etc.
11. upholstery repair
12. alterations
13. chimney cleaning
14. home marketing (e.g. Amway, Mary Kay, Tupperware, etc.) and mail order marketing of items
15. musician's and artist's studio
16. laundering services
17. other similar uses as approved by the planning director
18. barber and beauty shops, provided that the use is conducted by family members who live in the residence (no outside employees permitted). The business shall consist of no more than one beauty/barber chair and no more than 2 customers shall be permitted at one time. Said business shall operate only between the hours of 8:00 a.m. and 8:00 p.m. All local and state licenses as well as any necessary permits from the Barrow County Health Department must be obtained prior to the business being opened. There shall be no external evidence that a business is in operation inside the residence. Customer parking must be available on the same side of the street as the residence or paved parking must be provided on the side or rear of the property. Parking on the front of the property is prohibited.

### OCCUPATIONS WHICH ARE NOT ALLOWED

1. antique sales
2. medical doctors or any practice of physical and/or medical application, including chiropractors and massage therapists
3. dentists
4. catering establishments (i.e. businesses providing contract services consisting of food and banquet preparations prepared internally and delivered to customers off the premises)
5. vehicle repair/mechanic's garages and automobile detailing
6. commercial greenhouses or nurseries
7. animal grooming

## THE FOLLOWING PROVISIONS APPLY TO HOME OCCUPATIONS

- A. **DWELLING:** The occupation carried on within the dwelling unit shall be restricted to the heated floor space and shall not occupy an excess of 25 percent of the heated floor space within the structure. The occupation shall be conducted entirely within the building. The residential character of the dwelling may not be changed, nor shall the dwelling be enlarged to permit a home occupation.
- B. **ENTRANCE:** The entrance to the home occupation portion of the dwelling shall be from within the dwelling and not through a new outside entrance.
- C. **RESTRICTION ON SALES:** The occupation shall involve the sale of only those articles or services produced on the premises, except in the case of mail order or home marketing services provided that no stock in trade is kept or commodities sold on the premises.
- D. **EMPLOYEES:** The occupation shall be conducted by members of the family who are living in the residence and a maximum of one (1) additional non-resident employee.
- E. **EXTERNAL DISPLAY OF PRODUCTS:** There shall be no external display of products or storage of equipment or any other externally visible evidence whatsoever of the occupation, business or profession
- F. **SIGNAGE:** There shall be no signs on the property advertising the home occupation
- G. **NUISANCE:** There shall be no emission of smoke, dust, odor, fumes, glare, noise, vibration, electrical or electronic disturbance detectable at the lot line or beyond
- H. **PROHIBITED EQUIPMENT AND MATERIALS:** There shall be no chemical, mechanical or electrical equipment on the premises other than that normally found in a purely domestic residence. Chemical equipment shall also include any chemicals which are not normally found in a purely domestic residence.
- I. **PARKING AND BUSINESS RELATED VEHICLES (VEHICLES EITHER MARKED OR EQUIPPED COMMERICALLY):** No on-street parking of business-related vehicles shall be permitted at any time. No business vehicles larger than a van, panel truck or pickup truck shall be permitted to park overnight on the premises. The number of business-related vehicles shall be limited to one.
- J. **SALE OF GARDEN PRODUCE:** The above-listed requirements of a home occupation shall not be construed to restrict the sale of garden produce grown on the premises within the AG (Agricultural) District, provided this exception shall not extend to allow the operation of a commercial greenhouse or nursery or existence of stands or booths for display of such produce.
- K. **DEFINITION OF “ON THE PREMISES”:** “On the premises”, as it pertains to home occupations, shall be defined as the actual dwelling structure plus the lot on which such structure is located.

**HOME OCCUPATION APPLICATION  
CITY OF WINDER**

*Please answer the following questions and submit the application the City of Winder for review.*

<b>APPLICANT INFORMATION</b>  NAME:	<b>NATURE OF BUSINESS</b>  ___ Mail Order/Home ___ Office ___ Marketing ___ Arts/Crafts
<b>HOME ADDRESS</b>	<b>NAME OF BUSINESS</b>
<b>Telephone Number</b>	<b>Social Security #</b> (Number Must Be Verified)
<b>Birthdate</b>	<b>Driver's License #</b> (Copy of License Required)
<b>Georgia Sales Tax #</b> (If Applicable)	<b>Federal ID #</b>

**Please read the attached information prior to completing the following:**

<b>How many employees will you have other than yourself?</b>		<b>Percentage of space in your home dedicated to the business.</b>	<b>%</b>
<b>Do you plan to display any products? (if yes, please describe)</b>	___ Yes ___ No	<b>Do you have a business vehicle (if yes, please describe)</b>	___ Yes ___ No
<b>Do you have off-street parking (if yes, please describe)?</b>	___ Yes ___ No	<b>Will you have deliveries, such as Federal Express, Etc. to you home? (if yes, please describe)</b>	___ Yes ___ No
<b>Do you plan to have any signs?</b>	___ Yes ___ No	<b>Will you have customers coming to your home? (if yes, please describe)</b>	___ Yes ___ No
<b>List any types of equipment used by the business:</b>			
<b>List any special materials utilized by the business:</b>			

List any materials or equipment to be stored at your home: \_\_\_\_\_

\_\_\_\_\_

Describe your business: \_\_\_\_\_

\_\_\_\_\_

**\*\*I certify that the above information is correct and true to the best of my knowledge, and further understand that the above information will be checked by the City of Winder. I authorize the City of Winder to check my driving and criminal records file. I understand that any false statements may result in rejection of my application. I agree to abide by all home occupation regulations. Failure to do so will result in revocation of my Business Registration.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**FOR CITY OF WINDER USE ONLY**

<b>DATE RECEIVED</b>	
<b>ZONING:</b>	
<b>ACTION</b>	_____ <b>APPROVED</b> _____ <b>DENIED</b>
<b>REASON FOR DENIAL</b>	

**SPECIAL PROVISIONS (IF APPLICABLE)** \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_  
Chief of Police

Approved/Denied

\_\_\_\_\_  
Date

\_\_\_\_\_  
Zoning/Planning

Approved/Denied

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Administrator

Approved/Denied

\_\_\_\_\_  
Date